



Christian Institute of Health Sciences & Research

4th Mile, Dimapur, P.B. No. 31, P.O. ARTC, Nagaland – 797115. Ph: 03862-242555 www.cihsr.in

CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR INTERNAL QUALITY ASSURANCE CELL MEETING

ROLL CALL

Date	23 rd October 2023
Time	9:00 am
Venue	Board Room, CON

Sl. No.	Name of the Member	Designation	Signature
1	Dr. Christy Simpson	Principal-cum-IQAC Chairperson	
2	Ms. Nukshijungla Ao	IQAC Cordinator	
3	Ms. A. Purnungla Aier	Stakeholder	Apologies
4	Ms. Bendangmenla Ao	Member	
5	Ms .L. Emi Humtsoe	Member	
6	Ms.Y Zuchanbeni Humtsoe	Member	
7	Ms.Khumjanbeni Murry	Member	
8	Ms. Nongozonuo Khape	Member	
9	Ms. Cecilia Katasi	Member	
10	Ms. L. Lidziisa Mao	Member	Apologies
11	Ms. Arhoni Tungoe	Member	
12	Ms. Worlanso Awungshi Shimray	Member	
13	Ms. Merentola P Longkumer	Member	
14	Ms. Philanim A Shimray	Member	
15	Ms. Neiketounuo Medom	Member	Apologies
16	Ms. Ruokuokhono Livi	Member	



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COLLEGE OF NURSING, CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR

INTERNAL QUALITY ASSURANCE CELL MEETING

Date : 23rd October 2023

Time : 9:00 AM

Venue : Board Room, CON

The meeting was chaired and started with a word of prayer by Dr. Mrs. Christy Simpson, Principal, CON.

- The minutes of the previous meeting was passed.

Agendas:


1. Various students' Clubs
2. Satellite Centers

The discussions were:

SL NO	AGENDA	ACTION TAKEN
1.	It is with great delight to mention that the various six (6) students' clubs of CON has actively participated in the 12 th CON Foundation Day by displaying the club's beautiful display of talent. The faculty and administration appreciated each of the club's beautiful performance and active involvement. Roster for carrying out the activities has also been planned and given out from the office.	
2	Satellite Centers: Five (5) satellite centers has been proposed. The various centers to designated department with assigned faculty are as follows:	
a.	Healthy Habits: Mrs. L. Lidziisa Mao, Community Health Nursing, Dept.	<ul style="list-style-type: none"> • The satellite Centre for the 'Healthy Habits' was initiated on 12th April 2023, on account of World Health Day: Theme- Health for all. The program was conducted in a rural area, Deizephe Village, at Govt. Middle School. A whole day planned activities like Health talk on Nutrition and its impact, Good & Bad habits, Zumba sessions and display of posters was done. • The department plans to conduct a survey among the CON students and identify the needs in regard to their maintenance of health.
b.	Adolescent Health: Mrs. Bendangmenla Ao, Pediatric Nursing, Dept.	<ul style="list-style-type: none"> • A visit to the orphanage, Wondanki Charitable Foundation, was made by Ms. Bendangmenla Ao and Ms, Ajano Shitiry on 26th May 2023 along with the Post Basic 1st year students. Health talk on maintenance of health pertaining to Menstrual Hygiene was

		<p>delivered on account of World Menstrual Hygiene Day.</p> <ul style="list-style-type: none"> Conducting awareness for adolescent health on World Adolescent Week in the month of March, 2024 is further planned.
c.	Breast Self-Examination: Mrs. L. Emi Humtsoe, HOD, Medical Surgical Nursing Dept.	<ul style="list-style-type: none"> Breast Cancer Awareness Campaign was planned and conducted on 28th October, 2023 in collaboration with TNAI, along with the women ministry, Dimapur Ao Baptist Church, Duncan, Dimapur. Breast Self-Examination awareness talk among the CON students was also delivered on 30th October, 2023 by Ms. Nongozonuo Khape and Ms. Merentola P longkumer..
d.	Menstrual Hygiene: Y Zuchanbeni Humtsoe, HOD, Obstetrics & Gynaecology Nursing Dept.	<ul style="list-style-type: none"> On the event of World Menstrual Hygiene day, two faculty of CON, faculty of CON, visited the Mt. Saramati Hr. Sec. School on 28th June, 2023 and delivered seminar talk on Menstrual hygiene to the school students. It is also agreed that Ms. Arhoni Tungoe will henceforth coordinate the same, as Mrs. Y Zuchanbeni Humstoe has taken up new role in the Nursing Service as Dy. Nursing Superintendent. Ms. Arhoni Tungoe, Faculty CON, gave a health awareness talk on Menstrual Hygiene to the various students coming from different schools in Dimapur, attending the Educational Fair organized by the Allied Health Sciences department on 11th November 2023
e.	Stress Management: Mrs. Khumjanbeni Murry, HOD, Mental Health Nursing, Dept.	<ul style="list-style-type: none"> The dept. of psychiatric nursing, launched its Satellite Centre on 1st November, 2023, on National Stress Awareness Day. The event was planned by Ms. Nukshijungla Ao & Ms. Alibo T Kiho under the guidance of Mrs. Khumjanbeni Murry along with the B.sc N⁴th year students. The session was conducted meaningfully under the theme- Beyond Stress management: from Stigma to Solutions. The activities included health talk on management of stress, and activities like relaxation techniques such as Progressive Muscle Relaxation, laughter therapy, tapping exercises, Yoga and guided imagery activities.

The meeting ended with a prayer by Mrs. Cecilia Katasi. The minutes were recorded by Ms. Nukshijungla Ao.


Dr. Mrs. Christy Simpson

Principal cum IQAC chairperson

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College of Nursing
Christian Institute of Health Sciences & Research
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Ms. Nukshijungla Ao
IQAC coordinator

IQAC
Co-Ordinator
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CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR
INTERNAL QUALITY ASSURANCE CELL MEETING

ROLL CALL

Date	31 st January 2024
Time	2:00 pm
Venue	Board Room, CON

Sl. No.	Name of the Member	Designation	Signature
1	Dr. Christy Simpson	Principal-cum-IQAC Chairperson	
2	Ms. Nukshijungla Ao	IQAC Cordinator	
3	Ms. A. Purnungla Aier	Stakeholder	Maternity leave
4	Ms. Bendangmenla Ao	Member	
5	Ms .L. Emi Humtsoe	Member	
6	Ms.Y Zuchanbeni Humtsoe	Member	
7	Ms.Khumjanbeni Murry	Member	On Leave
8	Ms. Nongozonuo Khape	Member	Nongozonuo 31/1/24
9	Ms. Cecilia Katasi	Member	Cecilia 31/1/24
10	Ms. L. Lidziisa Mao	Member	Lidziisa 31/1/24
11	Ms. Arhoni Tungoe	Member	
12	Ms. Worlanso Awungshi Shimray	Member	
13	Ms. Merentola P Longkumer	Member	Merentola 31/1/24
14	Ms. Philanim A Shimray	Member	Philanim 31/1/24
15	Ms. Neiketounuo Medom	Member	
16	Ms. Ruokuokhono Livi	Member	



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COLLEGE OF NURSING, CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR
INTERNAL QUALITY ASSURANCE CELL MEETING

Date : 31st January 2024

Time : 2:00 PM

Venue : Board Room, CON

The meeting was chaired by Mrs. Nukshijungla Ao, IQAC coordinator and started with a word of prayer by Ms. Merentola P Longkumer. The minutes of the previous meeting was passed. Roll call and call to order was made.

The discussions were:

SL NO	AGENDA	ACTION TAKEN
1	AQAR Submission for 2022-23: The timeline for AQAR submission of 2022-23 has been extended by NAAC till February 29 th 2024	<ul style="list-style-type: none">This has been successfully submitted on 17th February 2024
2	External IQAC members: The term for the existing members are attained. Decided to choose new members for the same and issue letters of gratitude for the previous external IQAC members.	<ul style="list-style-type: none">This is done. New External members has been appointed for a term of three years.
3	NSS registration: The state NSS officer has been contacted. Principal, CON to send an official letter for the same	<ul style="list-style-type: none">This is in progress
4	SWAYAM/ NEPTEL courses: Faculty are encouraged to enroll in various SWAYAM/ NEPTEL courses. New courses are now open for enrollment. Official leave is permitted to the those desiring to go and appear exams.	<ul style="list-style-type: none">This is encouraged further.
5	ICC sessions: Awareness sessions on harassment of sexual abuse for all the students are planned.	<ul style="list-style-type: none">This has been conducted on 30th April on account of National Sexual Awareness month
6	CO/PO workshop: Internal workshop and exercise for CO/PO mapping is planned. The faculty responsible will gather as a small team and work on it.	<ul style="list-style-type: none">This is planned in the month of June
7	Parent- Teacher meeting: Plan to conduct parent teacher	<ul style="list-style-type: none">This has been planned with the

	meeting for each class, along with the Vice Principals, every once in 6 months	Principal's office and to be initiated soon
8	Value Added/ Adds on courses: Few Value added courses are now ongoing, viz, first aid, Physical Assessment, Adolescent Mental Health and Add on courses such as Soft skills development. Plan to keep the pre-requisites/ documents ready and file it as VAC/ Adds on.	<ul style="list-style-type: none"> This is ongoing
9	Satellite centers/ Various clubs roster: The yearlong roster for Satellite center and Various student club's activities has been highlighted to the house. Requested to follow the prepared schedule and archive reports with geo tagged pictures.	<ul style="list-style-type: none"> This is ongoing. Each clubs' roster and satellite activities has been given out to the various in-charges. Reports and record maintained as per schedule.
10	MoU with Schools: Need to sign MoU with the nearby schools for conducting extension activities. Plan to approach the chairman of Mt. Saramati Hr. Sec. school, Unity Village, for the same.	<ul style="list-style-type: none"> This is in process. The MoU will be signed by the month of June. International MoU has also been signed and filed.
11	Reports with geo tagged pictures: Requested all criterion in-charges, as a reminder, to take and keep geo tagged pictures of the available facilities, in a folder, which will be uploaded during the AQAR submission.	<ul style="list-style-type: none"> This is ongoing
12	IPR cell: Plan to start an IPR cell as an institution. Plan to approach the AO members	<ul style="list-style-type: none"> This has been deferred
13	NAAC online webinar sessions: An online seminar on 'Short course on NAAC documentation' is offered by NAAC. The senior faculty and Criterion in charges are sponsored by college to attend the sessions. This will start on 6 th February. Certificates will be given to the attendees.	<ul style="list-style-type: none"> This has been attended by 14 faculties. Reports of the event and records of the certificates are maintained
14	IQAC coordinator post: An IQAC coordinator will function for a period of 5 years, and consider it as a term. An acknowledgement letter from the Principal's office will be issued to the concerned faculty. The designated IQAC office is at CON, 2 nd floor.	<ul style="list-style-type: none"> An acknowledgement letter has been received from the Principal's office, and filed.

The meeting ended with a prayer by Mrs. Nongozonuo Khape. The minutes were recorded by Ms. Nukshijungla Ao.


Dr. Mrs. Christy Simpson
Principal cum IQAC chairperson

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Ms. Nukshijungla Ao
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CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR INTERNAL QUALITY ASSURANCE CELL MEETING

ROLL CALL

Date	15 th May, 2024
Time	11:00 am
Venue	Board Room, CON

Sl.No.	Name of the Member	Designation	Signature
1	Prof. Dr. Christy Simpson	Principal-cum-IQAC Chairperson	
2	Ms. Nukshijungla Ao	IQAC Coordinator	
3.	Dr. Temsunungla	Nominee from local society	
4.	Dr. Leishiwon Kumrah	Senior administrative member	Apologies
5.	Dr. Clement Momin	Senior administrative member	(Apologies)
6.	Dr. Paul Ravindran	Senior administrative member	Apologies
7	Prof. A. Purnungla Aier	Stakeholder	
8	Prof. Bendangmenla Ao	Member	
9	Prof. L. Emi Humtsoe	Member	
10	Prof. Khumjanbeni Murry	Member	
11	Prof. Y Zuchanbeni Humtsoe	Member	
12	Ms. Nongozonuo Khape	Member	
13	Ms. Cecilia Katasi	Member	Maternity Leave
14	Ms L. Lidziisa Mao	Member	Apologies / on leave
15	Ms. Worlanso Awungshi Shimray	Member	

16	Ms. Philanim A Shimray	Member	<i>[Signature]</i>
17	Ms. Merentola P Longkumer	Member	<i>[Signature]</i>
18	Ms. Neiketounuo Medom	Member	Maternity Leave
19	Ms. Ruokuokhonuo Livi	Member	<i>[Signature]</i>
20	Ms. Kedokhono Katsa	Alumni Member	<i>[Signature]</i>
21	Ms. Avina V Jimomi	Student Member	Exams (Apologies)

22. Ms. ARHONI TUNGOE

Member

[Signature]



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COLLEGE OF NURSING, CHRISTIAN INSTITUTE OF HEALTH SCIENCES AND RESEARCH, DIMAPUR INTERNAL QUALITY ASSURANCE CELL MEETING WITH EXTERNAL COMMITTEE MEMBERS

Date : 15th May 2024

Time : 11:00 AM

Venue : Board Room, CON


The meeting was chaired and started with a prayer by Mrs. Nukshijungla Ao, IQAC coordinator. The minutes of the previous meeting was passed. Roll call and call to order was made. Principal, Dr. Mrs. Christy Simpson, gave a warm welcome to the newly invitee, Dr. Temsunungla, the nominee from local body as external member of NAAC for CON, CIHSR. The principal also mentioned a note of appreciation to the former local nominee for NAAC, Dr. Vitsosie Vupru.

The following suggestions were made by the external member- Dr. Temsunungla:

SL NO	AGENDA	ACTION TAKEN
1	AAA visit: The institution to appeal to the higher authorities for 'Academic and Administrative audit' (AAA) from the Directorate of Higher Education. Proposed to write a letter for the same where a mock drill by the team is expected which will greatly enhance the preparedness of the IQAC for NAAC inspection	<ul style="list-style-type: none">The request has been made to the office on 16th August 2024. The department plans for the AAA visit in the early part of 2025
2	Herbal garden: The suggestion was also made to approach the Horticulture department for improvising the existent Herbal garden.	<ul style="list-style-type: none">The designated department-community nursing department is in pursuit of the same
3	Alumni registration: The office need to be persevered for the certificate. The various post in the alumni committee are suggested that alumnus takes up the responsibilities.	<ul style="list-style-type: none">The task for registration is in progress. Regarding the committee member selection, the institution is still young to select its own alumnus for the post. Thus, this has been deferred.
4	Peer counseling cell: The students are suggested to have peer counseling where it was found to be of great benefit by those students participating in the same.	<ul style="list-style-type: none">This is looked after by the counseling cell of CON

5	Faculty award & appreciations: The team is also suggested to look out for avenues where deserving faculty are awarded and appreciated. This needs to be done by higher authorities apart from the institutional one.	<ul style="list-style-type: none"> • This is in progress
6	NSS: Encouraged to reinforce the NSS activities where a lot of funds can be received by the institution due to the high involvement of students for NSS activities.	<ul style="list-style-type: none"> • The task for the registration as well as the activities are ongoing
7	Faculty exchange programs: The team is encouraged to give guest lectures and exchange platforms whereby the faculty exchange programs can be facilitated.	<ul style="list-style-type: none"> • The process for such feasibilities is in progress.

The meeting ended with a prayer by Mrs. Philanim A Shimray. The minutes were recorded by Ms. Nukshijungla Ao.


 Dr. Mrs. Christy Simpson
 Principal cum IQAC chairperson
Principal
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 Ms. Nukshijungla Ao
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